

Applicants who successfully complete the process to become a certified security officer will have the option to print out a paper copy of the approved SORA ID and/or save it as an electronic copy (E-SORA). It is imperative applicants provide an updated and valid personal email address to properly retrieve their E-SORA ID. The printed hard copy and/or the electronic copy MUST be transparently clear upon visible inspection without any alterations. Anyone who attempts to alter, change, and/or misrepresent an E-SORA ID shall be subject to civil and/or criminal penalties. To ensure compliance and to verify the E-SORA ID, Security Agency Owners must properly utilize the HR function to register and terminate all employees (45:19A-3.)

Applicants will receive an "Approval" email notification with instructions on how to retrieve their SORA ID. See sample email listed below:

Mr/Ms John Smith

Your application for Security Officer has been approved.
The details of your application are as follows:
Application id: 123456

*The approval letter and photo-id card will no longer be mailed to you.
To access your Electronic SORA ID (E-SORA), Login to your e-Apps account as a "Returning Applicant"
(CLICK HERE).*

Go to the "Security Officer" tab located at the top of the page and select "My Applications." Links to the approval letter and the E-SORA ID will be present. Clicking on the link will open a pop-up window which will display the document(s) to be printed and/or saved as an electronic copy.

****If you have any questions, please visit the [NJSP website](#) or contact the Private Detective Unit via email: PDU@njsp.gov***