

## Retail Dealer Multiple Handgun Exemption SP 016 Acceptance or Refusal

(1) Login to your NICS Account

(2) Click "FARS Home"



The screenshot shows the NICS ONLINE website interface. At the top, there is a dark blue header with the State of New Jersey seal on the left, the text "STATE OF NEW JERSEY NEW JERSEY STATE POLICE NICS ONLINE" in the center, and the State Police NJ logo on the right. Below the header, a navigation bar contains the text "Account Admin - 3550" on the left and "FARS Home NICS Home Manage Account Help LogOff" on the right. The main content area features a white box with a dark blue button labeled "Main Menu" and two light gray buttons below it: "NICS Home" and "FARS Home". At the bottom, a gray footer contains contact information for the New Jersey State Police, support links (Help & FAQs, New Jersey State Police Website, Office of the Attorney General Website), and policies (Privacy Policy, Accessibility Policy, Security Policy), along with a small map of New Jersey.

(3) Click "Multiple Handgun Exemption Applications"



The screenshot shows the "Main Menu for Firearms Permit Applications" interface. It features a dark blue button at the top labeled "Main Menu for Firearms Permit Applications" with a home icon. Below this are three light gray buttons: "Handgun Permit Execution", "Multiple Handgun Exemption Applications", and "Executed Permit Search".


(4) Use a search function to enter the information in the corresponding radial.

## Multiple Handgun Exemption Applications

### Search Criteria

- Submission Date Range
- Confirmation Number
- Applicant Last Name
- SBI Number

 Search

 Main Menu

(4a) Confirmation Number

## Multiple Handgun Exemption Applications

### Search Criteria


- Submission Date Range
- Confirmation Number
- Applicant Last Name
- SBI Number

### Confirmation Number

Confirmation Number

1234567890

 Search

 Main Menu

(4b) Applicant Last Name

### Multiple Handgun Exemption Applications

**Search Criteria**

- Submission Date Range
- Confirmation Number
- Applicant Last Name
- SBI Number

**Applicant LastName**

Applicant LastName

(4c) SBI Number

### Multiple Handgun Exemption Applications

**Search Criteria**

- Submission Date Range
- Confirmation Number
- Applicant Last Name
- SBI Number

**SBI Number**

SBI Number

(4D) Submission Date Range

## Multiple Handgun Exemption Applications

### Search Criteria

- Submission Date Range
- Confirmation Number
- Applicant Last Name
- SBI Number

### Submission Date Range

Start Date


End Date

SellerCertification Status

- All
- Pending
- Accepted
- Rejected

 Search

 Main Menu

(5) Choose the MHE you want to review and open it by clicking "Details."

Multiple Handgun Exemption Application - Search Results

**Search Criteria**

Start Date: 08/01/2020  
 End Date: 08/31/2020  
 Seller Certification Status: All

**Status Filter Search Summary**

Total Transactions: 1

**Search Results**

Show 15 entries

Submission Date	Confirmation Number	Applicant Name	# of Permits Applied for Exemption	Seller Certification Status	Exemption Status	Permit Status	Details
8/31/2020	[REDACTED]	[REDACTED]	2	Pending	Submitted	Inactive	Details →

Showing 1 to 1 of 1 entries

Previous 1 Next

Search Again Download

(6) Review the request and verify the information.

Application for Multiple Handgun Purchase Exemption – Seller/Transferor Certification

**Application Information**

Confirmation Number: [REDACTED]  
 Date of Request: 08/31/2020

**Purchaser Information**

Name: [REDACTED]  
 Address: [REDACTED]  
 Date of Birth: [REDACTED]  
 Place of Birth – US Citizen: Yes  
 Social Security Number: [REDACTED]  
 Sex: Male  
 Height: 5 ft 11 inches  
 Weight: 130.00 lbs  
 Eye Color: Blue  
 Race: White (includes Hispanic/Spanish Origin)  
 Hair Color: Gray  
 Distinct Physical Characteristics: Mole on forehead  
 Name of Employer: Not Applicable  
 Employer Address: Not Applicable  
 Occupation: Not Applicable  
 Phone: [REDACTED]  
 Email: [REDACTED]  
 Driver's License Number: Not Applicable  
 Firearms Purchaser Identification Card Number:

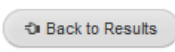
### Handgun Information

Number of Handguns being purchased/transferred under Exemption	2
Serial Number	124
Caliber	9
Make	Glock
Model	19
Serial Number	123
Caliber	9
Make	Glock
Model	19

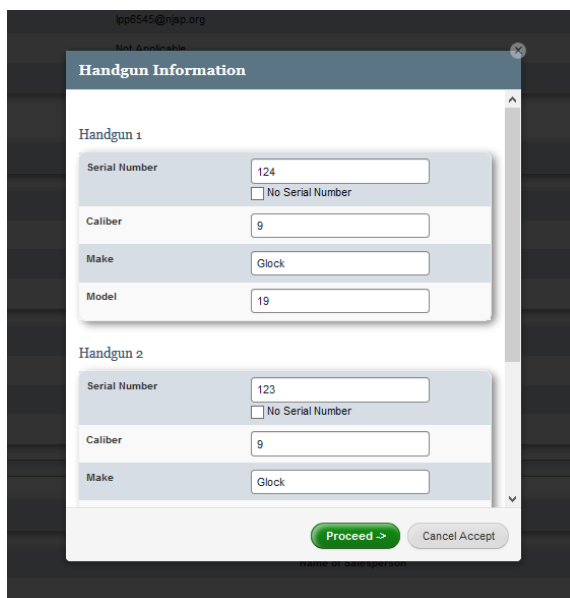
### Seller Action Tracker

Current Status	Pending
Action Taken	Date-stamp
Pending	8/31/2020 3:54:20 PM

Name of Salesperson \*



- (7) Accept or reject the request. A rejection means you do not intend on facilitating the transfer of the firearms. If you accept, you will have the ability to update the firearm information that will be transferred as part of the exemption. Update or confirm the information and click Proceed.





## Handgun Information

Model

### Handgun 2

Serial Number   
 No Serial Number

Caliber

Make

Model

### Attestation

I affirm that the Handgun Information on this certification form is complete, true, and correct in every particular. I realize that if any of the information made by me are false, I am subject to criminal prosecution. I also understand that the transference of any handgun(s) not in compliance with the conditions of the exemptions listed on the application may subject me to criminal prosecution.

**Proceed ->**

Cancel Accept

(8) After accepting the MHE, you will see a confirmation page. This allows the NJSP Firearms Investigation Unit to review the applicants MHE application.

## Confirmation

Thank you for completing the Seller's Certification for Multiple Handgun Purchase Exemption request. Purchaser will be sent an email informing them about this update.

### Transaction Information

Please note the information below for your records and future use.

Confirmation Number of Multiple Handgun Exemption Application	[REDACTED]
Purchaser's Name	[REDACTED]
Date of Seller's Certification Submission	08/31/2020
Seller's Action Taken	Accepted
Number of Handguns under Exemption	2

### Exempted Handgun Information:

Serial Number	124
Caliber	9
Make	Glock
Model	19
Serial Number	123
Caliber	9
Make	Glock
Model	19

[Main Menu](#)

**NOTE: The MHE requests are tied into your customers Handgun Permit application in FARS. The application cannot be approved until the MHE has been accepted by the dealer. Once the dealer accepts the MHE, the NJSP Firearms Investigation Unit can review the application and approve or deny the request. The investigating police department cannot approve the firearms application until the MHE process is complete. Please process these MHE requests in a timely manner to keep the application process moving quickly. For questions regarding this process, please email [FirearmsDealers@njsp.org](mailto:FirearmsDealers@njsp.org)**