



DEPARTMENT OF LAW & PUBLIC SAFETY • DIVISION OF STATE POLICE

REQUEST TO OBTAIN COPIES OF STATE POLICE REPORTS & PHOTOGRAPHS

To obtain certified copies of State Police motor vehicle crash reports, operations reports, and photographs, this form must be completed and returned to the APPROPRIATE AUTHORITY INDICATED ON PAGE 2. Please provide the necessary information in Sections A & B and return with the proper fee(s). DO NOT SEND CASH. Reports subject to the discovery process will not be released. Instead, those requests must be in writing and forwarded directly to the appropriate municipal/county prosecutor. This form is used to facilitate your request for the reports listed below.

SECTION A

Date of Request: _____

Requesting Firm/ Company/Agency, etc.: _____

Name of Requesting Party: _____ Telephone: (_____) _____

Address: _____

IF KNOWN, CHECK TYPE OF REPORT REQUESTED

- Crash Report, Unfounded Investigation Report, Drinking-Driving Report, Video Tape (Prosecutor's only), Operations Report, Aircraft/Boating Accident, Accidental Injury/Death, Other (Explain):

SECTION B

Per 39:4-129(C) and S.O.P. F25

DRIVER INFORMATION EXCHANGE/REPORT REQUEST INFORMATION

INSERT INFORMATION WHERE APPLICABLE

NOTE: THE BELOW INFORMATION MUST BE COMPLETED BY PARTIES INVOLVED IN A MOTOR VEHICLE CRASH, AT THE SCENE WHEN PRACTICAL, AND WHEN REQUESTING COPIES OF STATE POLICE REPORTS.

DRIVER OWNER

OWNER

Name: _____

Name: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Date/Time of Incident: _____

Location of Incident: _____

Insurance Company & Policy Number: _____

Type of Vehicle: _____

Registration Number: _____

Report Case Number: _____

Station: _____

Trooper Name/Badge No.: _____

Remarks:

**PROCEDURES FOR OBTAINING COPIES OF
STATE POLICE REPORTS & PHOTOGRAPHS**

(Pursuant to Title 53:2-3 R.S., the following Rules & Regulations have been promulgated by the Superintendent of State Police)

I. CRASH REPORTS ON NON TOLL ROADS, OPERATIONS REPORTS & UNFOUNDED INVESTIGATION REPORTS

- A. Online, uncertified copies of crash reports are available for a \$13.00 fee at: <https://www.njportal.com/njsp/crashreports/>
- B. For certified copies of the above reports contact or write to:
Division of State Police, Criminal Justice Records Bureau, P.O. Box 7068, West Trenton NJ 08628-0068.
Telephone: (609) 882-2000, Accident Reports, ext. 2866; for Operations or Investigations, ext. 2863.
 - 1. Complete Page 1 of this form and return with the proper fee(s).
 - 2. Requests for crash reports must be accompanied with a certified check, business check, or money order made payable to **New Jersey State Police** in accordance with the established fees listed below.
 - 3. **FEE: All reports\$10.00**
- C. For uncertified copies of crash reports occurring on NON TOLL roads, drivers and registered vehicle owners may apply in person and obtain an uncertified copy of the crash report from the investigating station at no charge. Copies will be available in two weeks. As an uncertified copy it may not be accepted for all purposes. *(See "Remarks" on page 1 for station information.)*
- D. For crashes occurring on **TOLL** roads, see below:
 - 1. New Jersey Turnpike and Garden State Parkway crash reports are available at: www.BuyCrash.com
All other inquiries should be directed to the
New Jersey Turnpike Authority Operations Department
Telephone: (732) 442-8600 ext. 2431
 - 2. Atlantic City Expressway Authority.....Certified check or money order to be made payable to:
P.O. Box 389 **South Jersey Transportation Authority**
Hammonton, NJ 08037
Telephone: (609) 965-7200 ext. 108

II. PHOTOGRAPHS

- A. All requests for photographs will be mailed to: Division of State Police, Criminal Justice Records Bureau.
 - 1. Prior to the release of photographs there must be verification that the case is closed.
 - 2. Complete Page 1 of this form and return with the proper fee(s).
 - 3. Photographs must be purchased in complete sets. No individual photographs will be released. Requests must be accompanied by a certified check, business check or money order made payable to: **New Jersey State Police**
 - 4. **FEES: a. One to ten photographs.....\$5.00 each**
b. Additional photographs.....\$3.00 each

NOTE: REPORTS WILL NOT BE AVAILABLE TO ANYONE APPLYING IN PERSON AT DIVISION HEADQUARTERS. THIS FORM MUST BE COMPLETED ON THE REVERSE SIDE AND FORWARDED WITH THE PROPER FEE WHEN REQUESTING CERTIFIED COPIES OF REPORTS.