Retail Dealer Multiple Handgun Exemption SP 016 Acceptance or Refusal

(1) Login to your NICS Account

(2) Click “FARS Home”

(3) Click “Multiple Handgun Exemption Applications”
(4) Use a search function to enter the information in the corresponding radial.

(4a) Confirmation Number

Confirmation Number

1234567890
(4b) Applicant Last Name

Multiple Handgun Exemption Applications

Search Criteria

- Submission Date Range
- Confirmation Number
- Applicant Last Name
- SBI Number

Applicant LastName

Applicant LastName

Lastname

Q Search  Main Menu

(4c) SBI Number

Multiple Handgun Exemption Applications

Search Criteria

- Submission Date Range
- Confirmation Number
- Applicant Last Name
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SBI Number

SBI Number

Q Search  Main Menu
Multiple Handgun Exemption Applications

Search Criteria

- Submission Date Range
- Confirmation Number
- Applicant Last Name
- SBI Number

Submission Date Range

Start Date

End Date

Seller Certification Status

- All
- Pending
- Accepted
- Rejected

Search
Main Menu
(5) Choose the MHE you want to review and open it by clicking “Details.”

(6) Review the request and verify the information.
Accept or reject the request. A rejection means you do not intend on facilitating the transfer of the firearms. If you accept, you will have the ability to update the firearm information that will be transferred as part of the exemption. Update or confirm the information and click Proceed.
Handgun Information

Model: 19

Handgun 2

Serial Number: 123
[ ] No Serial Number
Caliber: 9
Make: Glock
Model: 19

Attestation

I affirm that the Handgun Information on this certification form is complete, true, and correct in every particular. I realize that if any of the information made by me are false, I am subject to criminal prosecution. I also understand that the transference of any handgun(s) not in compliance with the conditions of the exemptions listed on the application may subject me to criminal prosecution.

Proceed ➔  Cancel Accept
(8) After accepting the MHE, you will see a confirmation page. This allows the NJSP Firearms Investigation Unit to review the applicants MHE application.

NOTE: The MHE requests are tied into your customers Handgun Permit application in FARS. The application cannot be approved until the MHE has been accepted by the dealer. Once the dealer accepts the MHE, the NJSP Firearms Investigation Unit can review the application and approve or deny the request. The investigating police department cannot approve the firearms application until the MHE process is complete. Please process these MHE requests in a timely manner to keep the application process moving quickly. For questions regarding this process, please email FirearmsDealers@njsp.org